



Believe Succeed Together

Privacy Notice (Biometric Information)

Who we are

Your school is called **The Eastwood Academy** or **Bournemouth Park Academy** and this is part of the **Eastwood Park Academy Trust (EPAT)**. EPAT is the organisation which is in charge of your personal information. This means that EPAT is the Data Controller.

The postal address of EPAT is: **The Eastwood Academy, Rayleigh Road, Leigh-on-Sea, Essex, SS9 5UU.**

EPAT's Data Protection Officer (DPO) is **Lauri Almond** and is contactable via igs@essex.gov.uk and 03330 322970.

If you want to contact us about your personal information that the academy holds, you can leave a letter at Reception, send one by post or e-mail the academy directly using one of the e-mail addresses below:

The Eastwood Academy – enquiries@eastwood.southend.sch.uk

Bournemouth Park Academy - office@bournemouthpark.southend.sch.uk

Collection and Use of Biometric Data

We use biometric data to provide cashless payment for school meals and manage library accounts. The information we use is identifying code based on a scan of a fingerprint, with student name, school year, and class name. A fingerprint scan will be checked against available funds in the payment account to enable the purchase of school meals, and a deduction will be made from payment accounts. Additionally fingerprint scans will record booking out and checking in of library items updating the library system.

This information is shared with our system provider who works for us under contract. The school is the data controller. Our legal basis for using personal data for this purpose is explicit consent. As we are relying on your consent you can withdraw consent at any time by contacting the school.

This information will be deleted when the pupil leaves the school, or when consent to use it is withdrawn.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.